

# TORRES & CARAVES LAW

300 Frank H. Ogawa Plaza, Suite 203, Oakland CA 94612  
510-508-0118 • Fax 510-298-5620

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## VIA FAX AND U.S. MAIL

DATE: February 24, 2020

TO: Office of the Chief Trial Counsel  
Intake  
845 S. Figueroa St.  
Los Angeles, CA 90017

**Fax:** (213) 765-1168

FROM: Martin Caraves, Esq.

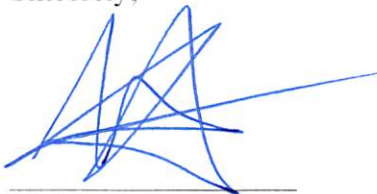
RE: **Notice to State Bar re: Employment of Disbarred/Inactive Member -  
Gregory M. Bentley (Bar No. 275923)**

To Whom It May Concern:

Attached is Notice to State Bar regarding Employment of a Disbarred and/or Inactive Member, pursuant to Rules of Professional Conduct, rule 1-311. Please let me know if you require additional

Thank you in advance for your help with this matter.

Sincerely,

A handwritten signature in blue ink, appearing to be 'M. Caraves', written over a horizontal line.

Martin Caraves, Esq.

**NOTICE TO STATE BAR REGARDING  
EMPLOYMENT OF A DISBARRED, RESIGNED,  
SUSPENDED OR INVOLUNTARILY INACTIVE MEMBER**

*(Rules of Professional Conduct, rule 1-311)*

*Send to:*

*Office of the Chief Trial Counsel,  
Intake  
845 S. Figueroa St.  
Los Angeles, CA 90017  
Fax: (213) 765-1168*

- ☒ I am reporting the employment of the following person:  
☐ I am reporting the termination of employment of the following person:

**DATE EFFECTIVE:** *February 24, 2020*

**PERSON EMPLOYED:** Gregory M. Bentley

**BAR NO.** 275923

**POSITION TITLE:** Legal Assistant

Pursuant to rule 1-311(B), the employed person will not perform the following duties:

- (1) Render legal consultation or advice to the client;
- (2) Appear on behalf of a client in any hearing or proceeding or before any judicial office, arbitrator, mediator, court, public agency, referee, magistrate, commissioner, or hearing officer;
- (3) Appear as a representative of the client at a deposition or other discovery matter;
- (4) Negotiate or transact any matter for or on behalf of the client with third parties;
- (5) Receive, disburse or otherwise handle the client's funds; or
- (6) Engage in activities which constitute the practice of law.

Further, pursuant to rule 1-311(C), the employed person may perform the following duties, including but not limited to:

- (1) Legal work of a preparatory nature, such as legal research, the assemblage of data and other necessary information, drafting of pleadings, briefs, and other similar documents;
- (2) Direct communication with the client or third parties regarding matters such as scheduling, billing, updates, confirmation of receipt or sending of correspondence and messages; or
- (3) Accompanying an active member in attending a deposition or other discovery matter for the limited purpose of providing clerical assistance to the active member who will appear as the representative of the client.

Each client will be notified of the employed person's disbarred, resigned, suspended, or involuntarily inactive status, prior to or at the time of employing such person to work on the client's specific matter. The client will be served with such notice, and said notice shall be retained for a period of two (2) years following termination of the employed person's services for said client.

**SUBMITTED BY:**

Signature: \_\_\_\_\_



Dated: \_\_\_\_\_

*February 24, 2020*

Print Name: *MARTIN CARAVES*

Bar No.: *297285* Tel. no.: *(510) 508-0118*

Address: *300 Frank H. Ogawa Plaza, Suite 203  
Oakland, CA 94612*

From: send@mail.efax.com  
Subject: Successful transmission to 12137651168. Re: Notice of Employment of Disbarred/Inactive Member  
Date: Mon, February 24, 2020 5:33 pm  
To: martin@caraveslaw.com

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#### **Fax Details**

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Sincerely,  
The eFax Team

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